PO Boxes

Quick and easy to arrange in Mijn PostNL



1. How can I request a PO Box?

Step 1: Log in to Mijn PostNL

Log in to Mijn PostNL using your e-mail address and password.

Step 2: Go to Services

On the Mijn PostNL home page, click on '**Services**' and choose '**PO Box**' from the menu. This will take you to an overview page listing all of your PO Box contracts.



Step 3: Click on 'Request'

At the bottom of the page is a button 'Request PO Box'. Click on this; the rest is self-explanatory.



2. How do I request the 'You've got mail' notification service?

Step 1: Log in to Mijn PostNL

Log in to Mijn PostNL using your e-mail address and password.

Step 2: Go to Services

On the Mijn PostNL home page, click on '**Services**' and choose '**PO Box'** from the menu. This will take you to an overview page listing all of your PO Box contracts.



Step 3: Click on the contract concerned

When you do this, it will expand automatically and you'll see a little pencil icon appear.



You can click on this to edit things yourself. One option is '**Add notification**'. If you click on this, you can add or delete a recipient for the '**You've got mail**' service'.



3. How do I cancel my PO Box contract?

Step 1: Log in to Mijn PostNL

Log in to Mijn PostNL using your e-mail address and password.

Step 2: Go to Services

On the Mijn PostNL home page, click on '**Services**' and choose '**PO Box**' from the menu. This will take you to an overview page listing all of your PO Box contracts.



Step 3: Click on the contract you want to cancel.

When you do this, it will expand automatically and you'll see a little pencil icon appear.



Click on this, and then press the '**Terminate contract**' button to commence the cancellation process.



